



## LEEDS LEARNING ALLIANCE – GLOSSARY OF TERMS

### FROM THE ARTICLES OF ASSOCIATION

“address”	means a postal address or, for the purposes of electronic communication, a fax number, an e-mail or postal address or a telephone number for receiving text messages in each case registered with the charity;
“AGM”	means an annual general meeting of the charity;
"the articles"	means the charity’s articles of association;
“authorised representative”	means an individual who is authorised by a member organisation to act on its behalf at meetings of the charity;
“the Charities Act”	means the Charities Act 2011;
“the charity”	means the company intended to be regulated by the articles;
"clear days"	in relation to the period of a notice means a period excluding: <ul style="list-style-type: none"><li>• the day when the notice is given or deemed to be given; and</li><li>• the day for which it is given or on which it is to take effect;</li></ul>
“the Commission”	means the Charity Commission for England and Wales;
"the Companies Act"	means the Companies Act 2006 (as defined in section 2 of the Companies Act 2006) insofar as they apply to the charity;
"the directors"	means the directors of the charity. Directors representing any schools for which the Charity acts as its Foundation are charity trustees as defined by section 117 of the Charities Act;
“document”	includes, unless otherwise specified, any document sent or supplied in electronic form;
“Education Acts”	means the Education Acts as defined in section 578 of the Education Act 1996 and includes any regulations made under the Education Acts;
“electronic form”	has the meaning given in section 1168 of the Companies Act;
“the members”	means the Members together with any other class of members established by the directors pursuant to article <b>Error! Reference source not found.</b> of these articles;

“the memorandum”	means the charity’s memorandum of association;
"officers"	includes the directors and the secretary (if any);
‘Qualifying School’	means a foundation school within the meaning of Section 21(1)(a) Schools Standards and Framework Act 1998;
"the seal"	means the common seal of the charity if it has one;
"secretary"	means any person appointed to perform the duties of the secretary of the charity;
“the trustees”	means the members appointed on behalf of the qualifying schools for whom the charity acts as Foundation.
"the United Kingdom"	means Great Britain and Northern Ireland;

#### FROM THE MEMORANDUM OF UNDERSTANDING

“vision”	We are a community of Leeds-based organisations that provide or support education opportunities, with a common ethos and set of values, which shares a vision of supporting our children, young people and families to be successful, healthy and confident learners at all stages of their lives.
“values”	The LLA is founded on a common set of values which sets out how each organisation will carry out its core business
“aims”	What the LLA is setting out to achieve through its work

#### FROM THE BACKGROUND AND GOVERNANCE AND REGULATORY ARRANGEMENTS

“Members”	The Members (Trustees) of the LLA are currently the founding partners of the LLA and an independent chair.
“Trust Board”	This consists of the representatives of the founding member who are the Trustees plus an independently appointed chair
“Board of Directors”	The Board of Directors is made up of a Chair, Chief Executive Officer, leaders of Council of Reference priority areas, Health and Learners. Directors of the LLA and their details will be registered at Companies House. Directors are unpaid.

“Local Authority”	The Local Authority is a founder member of the LLA and also as a result of its statutory roles, responsibilities powers and duties thus is a key partner and is de-facto represented at both Board of Director level and Board of Trustees.
“Quality Assurance”	The Alliance will establish a set of benchmarks from which progress will be measured together with milestones within the action plans to support and monitor developments. This will be reported regularly to the full board and governors.

#### FROM THE STRUCTURE CHART

“Council of Reference”	The council of reference is the key decision-making body where Partners, determine and review the priority areas for the LLA. It is envisaged that each priority area will be led by LLA partner organisations working with other interested partners. This organisation will report on the progress of the priority to the Board of Directors quarterly.
“Management Group -Schools”	Group by which all member schools, Foundation, non-Foundation and MAT can engage in the decision-making processes of the LLA.
“Management Group - Inclusion”	Group in which all organisations can focus on their inclusion approach to inclusive working as part of the LLA
“Management Group - Learning, Skills, Sports, Cultural and Third Sector”	Group by which all relevant organisations can engage in the decision-making processes of the LLA